

**MINUTES OF TOWN COUNCIL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for its regular meeting on July 8, 2024, at 7:00 p.m. at the Stallings Government Center, 321 Stallings Road, Stallings, North Carolina.

Those present were: Mayor Wyatt Dunn; Mayor Pro Tempore David Scholl; Council Members Steven Ayers, Taylor-Rae Drake, Brad Richardson and Laurie Wojtowicz.

Those absent were: Council Member Graham Hall.

Staff present were: Alex Sewell, Town Manager; Erinn Nichols, Assistant Town Manager/Town Clerk; Chief Dennis Franks; Max Hsiang, Planning Director; Kevin Parker, Town Engineer; Jessie Williams, Finance Officer; Eunice Donnelly, Parks and Recreation Director; Matt Dillard, Code Enforcement Officer; and Melanie Cox, Town Attorney.

Invocation, Pledge of Allegiance and meeting called to order

Mayor Wyatt Dunn welcomed everyone to the meeting and Council Member Ayers delivered the invocation. Mayor Dunn then led the Pledge of Allegiance and called the meeting to order.

Public Comments

No one was present to give public comment.

1. Consent Agenda

A. Minutes from the following meetings:

(1) 05-28-2024

(2) 06-10-2024

(3) 06-24-2024

B. Amended Budget Ordinance 1

C. Amended Budget Ordinance 2

D. Police Department New Vehicle Purchase

E. KWC Contract Renewal

Council Member Richardson made the motion to approve the Consent Agenda with one revision to the May 28, 2024 Minutes. The motion was seconded by Council Member Scholl and passed unanimously by Council. *Amended Budget Ordinance 1* and *Amended Budget Ordinance 2* are attached to these minutes and therefore incorporated herein.

2. Reports

A. Report from Mayor

The Mayor had no report.

B. Report from Council Members/Town Committees

Council Members Drake and Wojtowicz did not have any reports.

Council Member Ayers reported he would like to work with staff to changing communications for the following budget year.

Council Members Scholl and Richardson did not have any reports.

C. Report from Town Manager/Town Departments

Town Manager Sewell reported on the following:

- Budget Line Item Transfers for June were given to the Council. The Budget Line Item Transfers is attached to these minutes and therefore incorporated herein.
- Monroe Union County Economic Development Commission (MUCEDC) representatives would be coming to the August Council Meeting for an annual update.
- The Staff would be conducting an education campaign for Occupancy Tax Referendum that would be on the next ballot.
- Police Chief Franks announced that there would be a school supply drive at Stallings Park on the upcoming Saturday.

3. Agenda Approval

Council Member Scholl made the motion to approve the Agenda with the changes above. The motion was seconded by Council Ayers and passed unanimously.

4. Small Claims Court Policy

Code Enforcement Officer Matt Dillard explained to the Council that Stallings did not have a policy outlining a process for taking a debt owed to the Town to Small Claims Court. If an individual owed a debt to the Town, the Town may file a suit in Small Claims Court to collect the debt owed. The memo outlining the proposed policy is attached to these minutes and therefore incorporated herein.

Council Member Ayers made the motion to approve the Small Claims Court Policy. The motion was supported unanimously by Council after a second from Council Member Wojtowicz.

5. Bid Policy Revision

Engineering Director Parker reminded the Council that staff brought revisions to the Council to the Bid Policy due to some inefficiencies and conflicts with State Statutes. The revised Bid Policy followed the State Statutes so there was no confusion.

Council Member Richardson made the motion to adopt the revised Bid Policy to which Council Member Ayers seconded. The motion received Council's unanimous support. The revised Bid Policy is attached to these minutes and therefore incorporated herein.

6. Council Delegates for Union West Business Park Roads Advocacy to State Officials

Consensus was held that Council Members Richardson and Scholl as well as Mayor Dunn would advocate for repair and enhancements to the private roads in Union West Business Park to the State Officials. It was noted that the Economic Development Committee would discuss key points for this unified advocacy at its next meeting in August.

7. Closed Session pursuant to 143-318.11(a)(3)

Council Member Richardson made the motion to go into Closed Session pursuant to 143-318.11(a)(3), inviting Engineering Director Parker into the session. The motion was seconded by Council Member Drake which was unanimously approved by Council.

Council recessed into closed session at 7:25 p.m. and reconvened into open session at 7:43 p.m.

8. Adjournment

Council Member Scholl moved to adjourn the meeting, seconded by Council Member Ayers, and the motion received unanimous support. The meeting was adjourned at 7:44 p.m.

Approved on August 12, 2024.

s/Wyatt Dunn

Wyatt Dunn, Mayor

s/Erinn Nichols

Erinn E. Nichols, Town Clerk

Approved as to form:

s/Cox Law Firm, PLLC

Cox Law Firm, PLLC