

**MINUTES OF TOWN COUNCIL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for its regular meeting on October 9, 2017, at 7:00 p.m. at the Stallings Town Hall, 315 Stallings Road, Stallings, North Carolina.

Those present were: Mayor Wyatt Dunn; Mayor Pro Tempore Regis Griffin; Council Members Rocky Crenshaw, Kathy Heyse, Deborah Romanow, David Scholl, and Shawna Steele.

Staff present were: Erinn Nichols, Interim Town Manager; Emily Hughes, Deputy Town Clerk and Communications Specialist; Chris Easterly, Town Engineer; Lynne Hair, Town Planner; Max Hsiang, Planning Technician; and Minor Plyer, Chief of Police Marsha Gross, Finance Officer.

Invocation, Pledge of Allegiance and meeting called to order

Mayor Wyatt Dunn welcomed everyone to the meeting delivered the invocation. Mayor Dunn then led the Pledge of Allegiance and called the meeting to order.

Public Comments

No one was present for public comment.

Special Presentation

Mayor Dunn recognized Mark and Nancy Franza for their work and dedication to the Town. They were presented various gifts from the Town Council and Town staff for their work on the Planning Board and Parks and Recreation Committee respectively. The Mayor presented Mark and Nancy Proclamation of Appreciation. These proclamations are attached to these minutes and therefore incorporated herein.

1. Approval of Consent Agenda Items

A. Minutes of the following meetings:

- (1) 08-03-17 – special
- (2) 08-14-17
- (3) 08-14-17 – closed
- (4) 08-24-17 – special
- (5) 09-11-17
- (6) 09-11-17 – closed

Council Member Griffin made the motion to approve the Consent Agenda as presented. The motion was seconded by Council Member Romanow which passed unanimously by Council.

B. Tax Releases in the amount of \$33.12

Council Member Griffin made the motion to approve the tax releases of \$33.12. The motion was seconded by Council Member Romanow which passed unanimously by Council.

2. Reports

A. Report from the Mayor

Mayor Dunn reported that Dennis Moser showed an interest in selling five acres of property off of Matthews-Indian Trail Road for \$250,000 and wanted to partner with Stallings and possibly Union County. Mr. Moser was also getting commitments from hotels.

Mayor Dunn also stated he would contact the state legislature regarding the Old Monroe Road Superstreet opposition. He has also received confirmation from Senator Tucker that the hotel tax for Stallings would be presented during the short session.

B. Reports from Council Members/Town Committees

Council Member Scholl reported that the Expressway Bridge in Stallings was progressing quickly. He also reported that the Website Committee met with Mia Holshouser with Granite Sky to discuss the design of the new website. He mentioned that the Town Manager Search Committee was meeting to review the resumes that were received. Approximately 28 resumes had been received.

Council Member Steele had no report.

Council Member Griffin reported that he would be requesting the addition of a closed session so that Council can clarify some questions from the Town Manager Search Committee.

Council Member Crenshaw reported that Stallings Fest would be on October 21 from 12-8 p.m. and Shred Day would be October 28 at Town Hall from 9 a.m.-12 p.m.

Council Member Heyse felt it was an exciting time to be on the Council.

C. Report from Town Manager/Town Departments

Interim Town Manager Erinn Nichols reported on the following items:

- The new sound system in Stallings Park was installed and working in time for Stallings Fest. Staff would be trained on the new system.
- Ashley Platts, Parks and Recreation Director, had doubled the number of vendors participating in Stallings Fest this year. Bands would also be playing throughout the event.
- The Town would have a prize wheel at Stallings Fest where logoed prizes and giveaways would be available throughout the event.
- Kim Jones was introduced as the new Senior Administrative Assistant.
- The Police Department renovations were in progress and the contractors were working on a 60-day completion date.
- The Comprehensive Annual Financial Report (CAFR) was almost complete and on track to be submitted before November 1.
- The Comprehensive Land Use Plan (CLUP) had been given to all Council Members. The CLUP would be on the October 23 Agenda for adoption.
- There were no further issues with the water barriers in the Forest Park subdivision. Long term solutions for traffic in that subdivision would be presented at the next Council meeting.
- The personal invitations to the Union County Economic Development 2017 In The Know event about the Expressway Development would be sent out to Council Members soon.
- Regarding the lighting on the Expressway overpasses, the edge of the roadways would have 40 foot single arm led light; in the median, there would be dual arm led lights; and under the bridge, there would be square led path lights. Visuals would be available for Council provided by NCDOT. The overpass road names would also be recessed and in black lettering.

Town Attorney Cox reported that she had been working with Town Engineer Chris Easterly on the right-of-way acquisitions for the Potters/Pleasant Plain project. There were 39 parcels.

3. Agenda Approval

Council Member Griffin requested to add Agenda Item 9.A., *Manager Search Committee Update*, and Agenda Item 9.B., *Closed Session Pursuant to NCGS 143-318.11(a)(6)*. Council Member Griffin made the motion to approve the Agenda with the amendments stated above. The motion was seconded by Council Member Romanow which passed unanimously by Council.

4. Financial Update

Finance Officer Marsha Gross presented the Town's financial update to the Council. The Town's current revenue collection was \$6.978 million for the year. The expenses to-date for the Town were \$1.692 million. All departments were in good financial health at the present time.

5. Policies, Volume 2 – Miscellaneous Policies

Interim Town Manager Erinn Nichols presented *Policies, Volume 2, Miscellaneous Policies* to the Council. Council Member Griffin made the motion to adopt *Policies, Volume 2, Miscellaneous Policies*. The motion was seconded by Council Member Romanow which passed unanimously by Council.

6. Policies, Volume 4 – Emergency Response Plan

Interim Town Manager Erinn Nichols presented *Policies, Volume 4, Emergency Response Plan* to the Council which had been written and vetted by the Public Safety Advisory Committee. Council Member Griffin made the motion to adopt *Policies, Volume 4, Emergency Response Plan*. The motion was seconded by Council Member Romanow which passed unanimously by Council.

7. Ordinance Amendment to Truck Traffic Through Forest Park Subdivision

The Ordinance Amendment to Truck Traffic Through Forest Park Subdivision added White Oak Lane to the list of streets which prohibits truck traffic class 7 or higher. Council Member Steele read the Ordinance Amendment into the record. The ordinance was seconded by Council Member Griffin which passed unanimously by Council. The Ordinance Amendment to Truck Traffic Through Forest Park Subdivision is attached to these minutes and therefore incorporated herein.

8. Master Committee Ordinance

Interim Town Manager Nichols discussed the structure of the committees and asked Council for a decision on committee term limits and committees purposes. Council discussed the Master Committee Ordinance. Ms. Nichols stated she would make those changes and bring the document back to Council for review.

9. Road Names Suggestions for New Roads Due To Bypass

Mrs. Nichols presented the road name suggestions for new roads due to the Bypass Construction to the Council. The Council reviewed the suggestions received through the public submission period. The Council held consensus on the following names:

- SRRT1 - Guion Lane
- SRLT 3 - Stallings Commerce Drive
- SR16 - Sweet Birch Drive
- Y111 - McKee Road
- Y111A - McKee Road
- Y114 and SR2 – name at a future meeting

9.A. Manager Search Committee

Council Member Griffin discussed the open Town Manager position. The Committee received 26 resumes for the position. The Council discussed the preferred characteristics of the applicants. The Council discussed the possibility of voting on the new Town Manager within the next few months.

9.B. Closed Session Pursuant to NCGS 143-318.11(a)(5)

Council Member Griffin made the motion to go into Closed Session Pursuant to NCGS 143-318.11(a)(5). The motion was seconded by Council Member Romanow which passed unanimously by Council.

Council went into closed session at approximately 8:20 p.m. and reconvened in open session at approximately 8:36 p.m.

10. Adjournment

Council Member Steele moved to adjourn the meeting, seconded by Council Member Scholl, and the motion received unanimous support. The meeting was adjourned at 8:37 p.m.

Approved on November 13, 2017.

s/Wyatt Dunn

Wyatt Dunn, Mayor

s/Erinn Nichols

Erinn E. Nichols, Town Clerk

Approved as to form:

s/Cox Law Firm, PLLC

Cox Law Firm, PLLC